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Present: Laila J. Michaud, Joseph E. Flanagan, and Wayne R. Walker

CALL TO ORDER

Ms. Michaud called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. She announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV. She also confirmed that Kerry O’Brien of the Gardner News was taking an audio recording of the meeting.

ANNOUNCEMENTS

- Town Election is being held Tuesday, April 24, 2012 at the Westminster Elementary School from 7 am to 8 pm.
- The results of the Master Plan study have been tabulated. There were over 1,200 surveys received and they are available for viewing on the Town’s website.

APPROVAL OF WARRANTS/MINUTES

Mr. Walker moved that the Board approve the regular session minutes of April 2 and April 9, 2012 as printed. Mr. Flanagan seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

April 11, 2012	Deduction #61D	\$155,341.85
April 17, 2012	Accounts Payable #63	\$ 93,622.07
April 23, 2012	Accounts Payable #64	\$890,950.94
	Payroll #65	\$159,300.15

PAYROLL AUTHORIZATION

Mr. Walker moved that the Board approve a Payroll Authorization for a part time Assessors Clerk and a part time Dispatcher. Mr. Flanagan seconded the motion. The motion passed unanimously.

NEIGHBORS HELPING NEIGHBORS

Mr. Walker moved that the Board approve a request from Neighbors Helping Neighbors to utilize the Gazebo on August 12, 2012. Mr. Flanagan seconded the motion. The motion passed unanimously.

AGREEMENT WITH MBI

Ms. Michaud stated this License Agreement will allow MBI to use a portion of the third floor for a fee of \$2,000 per year for 5 years. Mrs. Murphy stated that if the Town meeting approves funding for a permanent generator then MBI will pay the \$10,000 up front plus an additional \$5,000.

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Mr. Flanagan moved that the Board approve and authorize the Chair to sign the License Agreement with Massachusetts Technology Park Corporation. Mr. Walker seconded the motion. The motion passed unanimously.

DHCD FINAL REPORT – WACHUSETT ANIMAL HOSPITAL

Mr. Flanagan moved that the Board certify they reviewed the final quarterly report of a grant for the Wachusett Animal Hospital. Mr. Walker seconded the motion. The motion passed unanimously.

AMENDMENT TO AGREEMENT WITH FORMING OF REGIONAL SCHOOL DISTRICT AGREEMENT

Selectmen agreed that in Section IV (c) the words ‘as operating cost’ be removed.

Mr. Flanagan moved that the Board draft an amendment that if an alternative method of funding became available the Town could explore this as a way of funding the operating costs. Mr. Walker seconded the motion.

Further discussion – Mr. Walker stated that as mentioned in the past, the Board was not comfortable with eliminating any reference to the previous funding method which is contained in the agreement and has worked for over fifty years. He suggested that Counsel draft the necessary terminology for the amendment.

DRAFT TOWN MEETING MOTIONS

The Board agreed to review the motions with the Advisory Board and Town Moderator at their next meeting on April 30, 2012.

TETRA TECH

Ms. Michaud acknowledged a letter from Tetra Tech who is recommending that the Westminster Business Park provide the Town with an as-built plan for Phase I earth removal operations. Mrs. Murphy will be preparing a letter for the Chairman to sign requesting that they do this and that they also address the remaining action items in the report.

ANNUAL TOWN REPORT

Ms. Michaud announced that the Annual 2011 Town Report is available. The cover page highlights the Town’s website. She encouraged people to visit the town’s website.

TOWN PLANNER UPDATE

Ms. Michaud acknowledged the ‘Update on Town Planner Work Program’ letter submitted by the Town Planner.

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ANNUAL TOWN MEETING

Ms. Michaud reminded everyone that the Annual Town Meeting is being held on Saturday, May 5, 2012 at 1 p.m.

6:30 PM EXECUTIVE SESSION

Ms. Michaud moved that the Board enter into executive session to discuss strategy with respect to litigation, and that an open meeting may have a detrimental effect on the litigating position of the body, and to adjourn from executive session. Mr. Flanagan seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 6:55 p.m.

Respectfully submitted,

Wayne R. Walker, Clerk
(Prepared by B. Kazan)